

1. APPLICATION FORM

- 1.1. MTP Poznan Expo accepts applications for participation in the CHIL
 - using the BUSINESS MEETINGS PLATFORM made electronically (online) via the "Exhibitor Zone" portal.
- 1.2. MTP Poznan Expo accepts applications for participation in the CHIL
 - using the BUSINESS MEETINGS PLATFORM subject to payment of the application fee specified in Item 2.
- 1.3. The entity making the application for participation is obliged to make the payment of the fee for access to CHIL - BUSINESS MEETINGS PLATFORM.

2. ACCESS TO THE BUSINESS MEETINGS PLATFORM, TERMS OF PAYMENT

- 2.1 The prices of services related to the organization of online meetings in CHIL - BUSINESS MEETINGS PLATFORM include:
 - technical preparation of the PLATFORM;
 - providing access to the PLATFORM for the period of completing the participant profile between 10.02.2021 and 23.02.2021;
 - providing access to the PLATFORM for the period of business meetings between 24.02.2021 and 26.02.2021;
 - online organisational and technical support provided by MTP Poznan Expo in the period between 10.02.2021 and 26.02.2021.
- 2.2 The entity submitting the application for participation is obliged to pay the fee for access to the PLATFORM. The payment is a prerequisite for acceptance by MTP Poznan Expo of the participation application.
- 2.3 Upon receiving access to the CHIL - PLATFORM, the participants, as soon as possible, but no later than by 23.02.2021, are required to complete their company description, company card and all necessary data concerning their company in the PLATFORM.
- 2.4 Payment amount:

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| <ul style="list-style-type: none">• 100% of the gross value* of the ordered service |
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- 2.5 The application for participation shall be invoiced in accordance with the applicable regulations. After the payment is credited to MTP Poznan Expo, the participant will be provided with e-mail access to the PLATFORM in order to fill in the company profile.
- 2.6 Settlements with foreign contractors for the provision of access to the PLATFORM are carried out by MTP Poznan Expo according to the average EUR exchange rate announced by the NBP:
 - a) on the business day preceding the date of the invoice or pro forma document – where the fee for the provision of access to the PLATFORM due is credited in the bank account of MTP Poznan Expo prior to the application deadline;
 - b) on the last working day preceding the application submission deadline – if the amount due in respect of the fee for providing access to the PLATFORM

has been credited to the bank account of MTP Poznan Expo on or after the date being the deadline for submitting applications for participation.
- 2.7 The PLATFORM is available:
 - c) For profile completion on 10-23.02.2021,
 - d) For business meetings on 24-26.02.2021,
 - e) Final closing of the profile shall take place on 31.03.2021

3. APPLICATION FEE FOR PARTICIPATION IN THE BUSINESS MEETINGS PLATFORM

- 3.1 The application fee includes the handling costs related to the preparation by MTP Poznan Expo of the documentation concerning the conclusion of the contract of participation in CHIL - BUSINESS MEETINGS PLATFORM and providing access to the PLATFORM and a package of services to choose from: STANDARD, PREMIUM, SILVER or GOLD package.
- 3.2 The amount of the application fee for participation (to be declared during online application via the "Exhibitor Zone" portal):
 - a) **STANDARD PACKAGE** application fee – PLN 1,999 net**
 - b) **PREMIUM PACKAGE** application fee – PLN 2,750 net**
 - c) **SILVER PACKAGE** application fee – PLN 3,500 net**
 - d) **GOLD PACKAGE** application fee – PLN 6,000 net**.
- 3.3 Services for PARTNERS covered by the scope of the STANDARD, PREMIUM, SILVER, GOLD packages are specified in the service description of the PARTNER application fee in the "Exhibitor Zone" portal.
- 3.4 The entity applying for participation is obliged to pay the PLATFORM participation application fee in the full amount (100% of the gross* value), along with the application for participation referred to in Item 2.
- 3.5 Making the payment will be confirmed by MTP Poznan Expo through an invoice in accordance with applicable regulations.

4 BANK CHARGES

- 4.1 All amounts due for the participation in the BUSINESS MEETINGS PLATFORM shall be paid as free of bank charges.
- 4.2 All payments in respect of participation in the CHIL - BUSINESS MEETINGS PLATFORM should be made into the bank account of MTP Poznan Expo: Międzynarodowe Targi Poznańskie Sp. z o.o., ul. Głogowska 14, 60-734 Poznań, Powszechna Kasa Oszczędności Bank Polski S.A. in Warsaw / Poznan Branch
account number: 38 102040270000110204242962

* the gross amount (price) includes value added tax (VAT) in accordance with applicable regulations

** the net amount (price) excludes value added tax (VAT)

The "Exhibitor Zone" portal Terms and Conditions are available on the Internet at: www.strefawystawcy.pl

SPECIFIC PROVISIONS

1. DEADLINE FOR SUBMITTING APPLICATIONS FOR PARTICIPATION

Deadline: 23.02.2021

After this date, applications will be processed successively

DATE AND OPERATING HOURS OF THE BUSINESS MEETINGS PLATFORM FOR PARTNERS

2.1 Business meetings hours IN THE PLATFORM:

24-26.2021 from 9.00 a.m. to 6.00 p.m.

3. PERIOD FOR PREPARING COMPANY PROFILE IN THE PLATFORM

3.1 The completion of the Partner's profile takes place between 10.02.2021 and 23.02.2021.

3.2 After submitting application for participation in the "Exhibitor Zone" platform and receiving access to the PLATFORM, the Participant is obliged to individually complete the company's profile and enter its representatives, not later than until 23.02.2021.

4. BUSINESS MEETINGS HOURS IN THE PLATFORM

4.1 Meetings are held on 24-26.02.2021 between 9.00 a.m. and 6.00 p.m.

4.2 Meetings are arranged in the online platform by participants by means of sent invitations.

4.3 The number of active invitations depends on the selected package: STANDARD, PREMIUM, SILVER, GOLD:

- **15 active invitations** for STANDARD meetings
- **30 active invitations** for PREMIUM meetings
- **60 active invitations** for SILVER meetings
- **UNLIMITED number of active invitations** for GOLD meetings.

4.4 The meetings must be confirmed by both parties;

4.5 MTP Poznan Expo shall not be responsible for the number of completed meetings.

4.6 Each meeting shall last no longer than 30 minutes.

5. VALUE ADDED TAX (VAT)

5.1 MTP Poznan Expo shall issue **invoices including the value added tax (VAT)** for:

- a) admission/access to the platform and other trade fair services – to contractors ordering these services with a seat or permanent place of business **in Poland**.

5.2 MTP Poznan Expo shall issue **invoices without the value added tax (VAT)** for trade fair services other than specified in Item 5.1.a). to contractors ordering services with a seat or permanent place of business in a European Union (EU) country or in a country outside the EU, **provided that the recipient of the service is not an exhibitor/co-exhibitor with a seat or permanent place of business in Poland**.

5.3 Invoices without the value added tax (VAT) will be issued to foreign contractors with a seat or permanent place of business in the EU Member State **stating the EU VAT ID** in order forms for trade fair services.

6. SERVICES SPECIFIED IN THE SELECTED PACKAGE

6.1 MTP Poznan Expo accepts applications for participation in the CHIL - BUSINESS MEETINGS PLATFORM made electronically (online) via the "Exhibitor Zone" portal. Depending on the selected Package, the followings types of services** shall be granted.

TYPE OF SERVICE**	STANDARD	PREMIUM	SILVER	GOLD
COMPANY CARD				
BUSINESS PROFILE	✓	✓	✓	✓
PRESENTED PRODUCTS	3	6	10	25
LINKS TO YouTube VIDEOS	3	3	10	25
COMPANY BUSINESS REPRESENTATIVE				
BUSINESS REPRESENTATIVE CARD	3	5	10	UNLIMITED
ACTIVE INVITATIONS PACKAGE	15	30	60	UNLIMITED
PARTICIPATION IN CHIL 25-26.02.2021	ACCESS TO FREE LECTURES	3 TICKETS TO ALL LECTURES	3 TICKETS TO ALL LECTURES	6 TICKETS TO ALL LECTURES
ACCESS TO INFORMATION ABOUT PEOPLE WHO VISITED THE PROFILE	40	70	100	UNLIMITED
PRICE	PLN 1,999 net	PLN 2,750 net	PLN 3,500 net	PLN 6,000 net